

Memorandum

To: Chelsea City Council
From: City Administration
Date: October 5, 2020
Re: Approval of City Bills and Payroll

The City requests City Council approval to release payment for invoices totaling **\$135,781.66** for the period:

Friday, September 18, 2020 through Thursday, October 1, 2020

The City requests City Council approval for payments made weekly in the amount of **\$283,618.07** for expenses authorized under the City's Bill Approval policy for the same periods.

A detailed listing of these invoices is available on the City website under the City Council packet link.

The City further requests approval for bi-weekly payroll of **\$143,947.19** for payroll dated September 25, 2020.

User: RKapolka
DB: Chelsea

BANK CODE: GEN CHECK DATE: 10/06/2020 INVOICE PAY DATE FROM 10/06/2020 TO 10/06/2020

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
10/06/2020	GEN	00000098080	241	SPRINGER INSURANCE AGENCY	60.00	0.00	60.00	1
10/06/2020	GEN	00000098081	3	STATE OF MICHIGAN	190.00	0.00	190.00	1
10/06/2020	GEN	00000098082	1253	STEVEN JASKOT	9.42	0.00	9.42	1
10/06/2020	GEN	00000098083	1158	SUSAN SCHEEL	48.46	0.00	48.46	1
10/06/2020	GEN	00000098084	845	THOMAS GILBREATH	225.00	0.00	225.00	1
10/06/2020	GEN	00000098085	376	USA BLUE BOOK	1,655.56	0.00	1,655.56	2
10/06/2020	GEN	00000098086	984	WILLIAM REGNIER	10.77	0.00	10.77	1

Num Checks: 49

Num Stubs: 0

Num Invoices: 54

Total Amount: 63,805.35

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      0.00+
63,805.35+
  987.83+
69,664.58+
  1,323.90+
135,781.66*+

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Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
10/06/2020	GEN	0000098038	151	ADVANCED DISPOSAL SERVICES	4,095.53	0.00	4,095.53	3
10/06/2020	GEN	0000098039	1162	ANIXTER, INC	444.00	0.00	444.00	1
10/06/2020	GEN	0000098040	241	B&M ASHMAN	1,000.00	0.00	1,000.00	1
10/06/2020	GEN	0000098041	1327	BELLE TIRE	195.00	0.00	195.00	1
10/06/2020	GEN	0000098042	662	BOONE & DARR	2,279.95	0.00	2,279.95	1
10/06/2020	GEN	0000098043	988	BRIAN ATKINSON	87.50	0.00	87.50	1
10/06/2020	GEN	0000098044	978	BRIAN SCHNEIDER	225.00	0.00	225.00	1
10/06/2020	GEN	0000098045	712	CANON FINANCIAL SERVICES, INC	1,707.00	0.00	1,707.00	1
10/06/2020	GEN	0000098046	680	CARQUEST OF CHELSEA	583.15	0.00	583.15	1
10/06/2020	GEN	0000098047	241	CERTASITE, LLC	511.90	0.00	511.90	1
10/06/2020	GEN	0000098048	864	CHARLES PIATT	225.00	0.00	225.00	1
10/06/2020	GEN	0000098049	1345	CHELSEA GUARDIAN	336.00	0.00	336.00	3
10/06/2020	GEN	0000098050	241	CHELSEA POST OFFICE	240.00	0.00	240.00	1
10/06/2020	GEN	0000098051	269	CUMMINS BRIDGEWAY LLC	1,180.16	0.00	1,180.16	1
10/06/2020	GEN	0000098052	241	CURT WINANS	1,000.00	0.00	1,000.00	1
10/06/2020	GEN	0000098053	241	DAILY RAIN	2,470.00	0.00	2,470.00	1
10/06/2020	GEN	0000098054	990	DANIEL WHITESALL	87.50	0.00	87.50	1
10/06/2020	GEN	0000098055	989	DAWN DANLEY-WISNIEWSKI	87.50	0.00	87.50	1
10/06/2020	GEN	0000098056	681	DE LAGE LANDEN PUBLIC FINANCE LLC	9,952.90	0.00	9,952.90	1
10/06/2020	GEN	0000098057	839	DORI BLACKFORD	225.00	0.00	225.00	1
10/06/2020	GEN	0000098058	88	FARMERS SUPPLY	20.97	0.00	20.97	1
10/06/2020	GEN	0000098059	974	FRANK KORNEXL JR	225.00	0.00	225.00	1
10/06/2020	GEN	0000098060	949	HARDROCK HDD, INC.	2,800.00	0.00	2,800.00	1
10/06/2020	GEN	0000098061	241	HARMON GLASS DOCTOR	75.00	0.00	75.00	1
10/06/2020	GEN	0000098062	241	HARMON GLASS DOCTOR	240.00	0.00	240.00	1
10/06/2020	GEN	0000098063	241	HARMON GLASS DOCTOR	75.00	0.00	75.00	1
10/06/2020	GEN	0000098064	241	HART INTERCIVIC	2,772.50	0.00	2,772.50	1
10/06/2020	GEN	0000098065	1252	JEFFREY TABELING	225.00	0.00	225.00	1
10/06/2020	GEN	0000098066	859	JOHN DETTLING	52.79	0.00	52.79	1
10/06/2020	GEN	0000098067	1073	KARON BARBOUR	34.73	0.00	34.73	1
10/06/2020	GEN	0000098068	241	KRAIG DALTON	225.00	0.00	225.00	1
10/06/2020	GEN	0000098069	1303	KRISTI DALTON	54.86	0.00	54.86	1
10/06/2020	GEN	0000098070	241	MCKENNA	4,361.60	0.00	4,361.60	1
10/06/2020	GEN	0000098071	241	MERIT NETWORK, INC	4,188.00	0.00	4,188.00	1
10/06/2020	GEN	0000098072	748	MICHIGAN ELECTRIC COOPERATIVE ASSOC	14,250.00	0.00	14,250.00	1
10/06/2020	GEN	0000098073	1347	MIDWEST ENVIRO SOLUTIONS, LLC	1,200.00	0.00	1,200.00	1
10/06/2020	GEN	0000098074	531	MMTA	150.00	0.00	150.00	1
10/06/2020	GEN	0000098075	241	PARALLEL CONTRACTING	2,890.00	0.00	2,890.00	1
10/06/2020	GEN	0000098076	241	PETER SIMERLY	188.65	0.00	188.65	1
10/06/2020	GEN	0000098077	862	RICHARD KINSEY	225.00	0.00	225.00	1
10/06/2020	GEN	0000098078	241	SEAN LEE	193.95	0.00	193.95	1
10/06/2020	GEN	0000098079	844	SHANE SUMNER	225.00	0.00	225.00	1

User: RKapolka

BANK CODE: GEN CHECK DATE: 10/06/2020 INVOICE PAY DATE FROM 10/06/2020 TO 10/06/2020

DB: Chelsea

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
10/06/2020	GEN	00000010064 (E)	1165	BURNHAM & FLOWER GROUP	812.96	0.00	812.96	1
10/06/2020	GEN	00000010065 (E)	1165	BURNHAM & FLOWER GROUP	31.07	0.00	31.07	1
10/06/2020	GEN	00000010066 (E)	1165	BURNHAM & FLOWER GROUP	25.00	0.00	25.00	1
10/06/2020	GEN	00000010067 (E)	1165	BURNHAM & FLOWER GROUP	15.00	0.00	15.00	1
10/06/2020	GEN	00000010068 (E)	1165	BURNHAM & FLOWER GROUP	69.80	0.00	69.80	1
10/06/2020	GEN	00000010069 (E)	1165	BURNHAM & FLOWER GROUP	15.00	0.00	15.00	1
10/06/2020	GEN	00000010070 (E)	1165	BURNHAM & FLOWER GROUP	4.00	0.00	4.00	1
10/06/2020	GEN	00000010071 (E)	1165	BURNHAM & FLOWER GROUP	15.00	0.00	15.00	1

Num Checks: 8

Num Stubs: 0

Num Invoices: 8

Total Amount: 987.83

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
10/07/2020	GEN	00000010064 (A)	1097	AUGUST ENVIRONMENTAL SERVICES	83.00	0.00	83.00	1
10/07/2020	GEN	00000010065 (A)	983	BASIC	155.00	0.00	155.00	1
10/07/2020	GEN	00000010066 (A)	146	BEST ONE TIRE & SERVICE	1,559.63	0.00	1,559.63	1
10/07/2020	GEN	00000010067 (A)	330	CORRIGAN OIL COMPANY	221.29	0.00	221.29	1
10/07/2020	GEN	00000010068 (A)	861	DENNIS HALL	60.14	0.00	60.14	1
10/07/2020	GEN	00000010069 (A)	445	DORNBOS SIGN & SAFETY INC	377.45	0.00	377.45	1
10/07/2020	GEN	00000010070 (A)	838	EDWARD A. TOTJ JR	225.00	0.00	225.00	1
10/07/2020	GEN	00000010071 (A)	85	ETNA SUPPLY COMPANY	1,567.50	0.00	1,567.50	1
10/07/2020	GEN	00000010072 (A)	85	ETNA SUPPLY COMPANY	522.50	0.00	522.50	1
10/07/2020	GEN	00000010073 (A)	975	FAMILY FARM & HOME	3.99	0.00	3.99	1
10/07/2020	GEN	00000010074 (A)	975	FAMILY FARM & HOME	22.46	0.00	22.46	1
10/07/2020	GEN	00000010075 (A)	692	HUNTINGTON NATIONAL BANK	27,965.00	0.00	27,965.00	1
10/07/2020	GEN	00000010076 (A)	1155	I.T. RIGHT	13.00	0.00	13.00	1
10/07/2020	GEN	00000010077 (A)	1155	I.T. RIGHT	1,440.00	0.00	1,440.00	1
10/07/2020	GEN	00000010078 (A)	698	JADE SCIENTIFIC, INC	617.77	0.00	617.77	1
10/07/2020	GEN	00000010079 (A)	116	KEUSCH FLINTOFT & FINK, PLLC	1,559.25	0.00	1,559.25	1
10/07/2020	GEN	00000010080 (A)	119	LAWSON PRODUCTS INC	78.99	0.00	78.99	1
10/07/2020	GEN	00000010081 (A)	133	MICHIGAN PIPE & VALVE	2,630.84	0.00	2,630.84	1
10/07/2020	GEN	00000010082 (A)	133	MICHIGAN PIPE & VALVE	477.67	0.00	477.67	1
10/07/2020	GEN	00000010083 (A)	240	MIDWESTERN CONSULTING	4,452.00	0.00	4,452.00	1
10/07/2020	GEN	00000010084 (A)	240	MIDWESTERN CONSULTING	2,363.00	0.00	2,363.00	1
10/07/2020	GEN	00000010085 (A)	1008	PETOSKEY PLASTICS	12,250.00	0.00	12,250.00	1
10/07/2020	GEN	00000010086 (A)	283	PITNEY BOWES PURCHASE POWER	946.45	0.00	946.45	1
10/07/2020	GEN	00000010087 (A)	638	R K STUDIOS	1,056.28	0.00	1,056.28	1
10/07/2020	GEN	00000010088 (A)	1056	SLC METER	694.32	0.00	694.32	1
10/07/2020	GEN	00000010089 (A)	473	STAPLES BUSINESS ADVANTAGE	60.25	0.00	60.25	1
10/07/2020	GEN	00000010090 (A)	1116	STUART C IRBY CO	105.60	0.00	105.60	1
10/07/2020	GEN	00000010091 (A)	1116	STUART C IRBY CO	91.35	0.00	91.35	1
10/07/2020	GEN	00000010092 (A)	1116	STUART C IRBY CO	780.00	0.00	780.00	1
10/07/2020	GEN	00000010093 (A)	1116	STUART C IRBY CO	500.00	0.00	500.00	1
10/07/2020	GEN	00000010094 (A)	1116	STUART C IRBY CO	1,380.00	0.00	1,380.00	1
10/07/2020	GEN	00000010095 (A)	1000	VESCO OIL CORPORATION	145.00	0.00	145.00	1
10/07/2020	GEN	00000010096 (A)	1000	VESCO OIL CORPORATION	413.60	0.00	413.60	1
10/07/2020	GEN	00000010097 (A)	702	WCA ASSESSING LLC	4,846.25	0.00	4,846.25	1

Num Checks: 34

Num Stubs: 0

Num Invoices: 34

Total Amount: 69,664.58

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
10/07/2020	FGSTR	00000000080(E)	241	EVERGREEN RESORT	409.50	0.00	409.50	1
10/07/2020	FGSTR	00000000081(E)	241	EVERGREEN RESORT	409.50	0.00	409.50	1
10/07/2020	FGSTR	00000000082(E)	241	EVERGREEN RESORTS	409.50	0.00	409.50	1
10/07/2020	FGSTR	00000000083(E)	241	ZOOM	95.40	0.00	95.40	1

Num Checks: 4

Num Stubs: 0

Num Invoices: 4

Total Amount: 1,323.90

User: RKapolka

BANK CODE: GEN CHECK DATE: 10/01/2020 INVOICE PAY DATE FROM 09/30/2020 TO 09/30/2020

DB: Chelsea

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
10/01/2020	GEN	00000010062(A) 637		DELL FINANCIAL SERVICES	904.06	0.00	904.06	1
10/01/2020	GEN	00000010063(A) 134		MICHIGAN PUBLIC POWER AGENCY	58,737.62	0.00	58,737.62	1

Num Checks: 2 Num Stubs: 0 Num Invoices: 2 Total Amount: 59,641.68

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 0.00+
 59,641.68+
 3,326.57+
 24,675.31+
 84,339.00+
 3,386.24+
 21,092.42+
 82,156.85+
 5,000.00+
 283,618.07*+

09/30/2020 12:57 PM

User: RKapolka

DB: Chelsea

CHECK PROOF FOR CITY OF CHELSEA

BANK CODE: GEN CHECK DATE: 09/30/2020 INVOICE PAY DATE FROM 09/30/2020 TO 09/30/2020

Weekly

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
09/30/2020	GEN	00000098030	476	AT&T LONG DISTANCE	3.96	0.00	3.96	2
09/30/2020	GEN	00000098031	1033	AT&T U-VERSE	220.92	0.00	220.92	1
09/30/2020	GEN	00000098032	1180	COMCAST BUSINESS	145.57	0.00	145.57	1
09/30/2020	GEN	00000098033	68	CONSUMERS ENERGY	309.62	0.00	309.62	1
09/30/2020	GEN	00000098034	80	DTE ENERGY	622.37	0.00	622.37	1
09/30/2020	GEN	00000098035	1135	NAVITAS CREDIT CORP	461.26	0.00	461.26	1
09/30/2020	GEN	00000098036	149	SPRINT	430.97	0.00	430.97	1
09/30/2020	GEN	00000098037	195	VISION SERVICE PLAN	1,131.90	0.00	1,131.90	1

Num Checks: 8

Num Stubs: 0

Num Invoices: 9

Total Amount: 3,326.57

willy

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
09/30/2020	GEN	00000010057(A)	1109	ALERUS FINANCIAL	3,311.55	0.00	3,311.55	1
09/30/2020	GEN	00000010058(A)	1109	ALERUS FINANCIAL	14,166.06	0.00	14,166.06	1
09/30/2020	GEN	00000010059(A)	1111	ICMA	704.59	0.00	704.59	1
09/30/2020	GEN	00000010060(A)	675	ICMA	6,488.11	0.00	6,488.11	1
09/30/2020	GEN	00000010061(A)	688	THIN BLUE LINE OF MICHIGAN	5.00	0.00	5.00	1

Num Checks: 5

Num Stubs: 0

Num Invoices: 5

Total Amount: 24,675.31

09/29/2020 01:29 PM
User: RKapolka
DB: Chelsea

CHECK PROOF FOR CITY OF CHELSEA

Wukley

BANK CODE: GEN CHECK DATE: 09/29/2020 INVOICE PAY DATE FROM 09/29/2020 TO 09/29/2020

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
09/29/2020	GEN	00000010056(E) 142		MUNICIPAL EMPLOYEES'	84,339.00	0.00	84,339.00	1

Num Checks: 1 Num Stubs: 0 Num Invoices: 1 Total Amount: 84,339.00

09/23/2020 12:22 PM
User: RKapolka
DB: Chelsea

CHECK PROOF FOR CITY OF CHELSEA

Weekly

BANK CODE: GEN CHECK DATE: 09/23/2020 INVOICE PAY DATE FROM 09/23/2020 TO 09/23/2020

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
09/23/2020	GEN	00000098028	1298	JERRY M NEHR, JR	1,100.00	0.00	1,100.00	1
09/23/2020	GEN	00000098029	1344	THE STANDARD	2,286.24	0.00	2,286.24	1

Num Checks: 2 Num Stubs: 0 Num Invoices: 2 Total Amount: 3,386.24

09/23/2020 12:25 PM
User: RKapolka
DB: Chelsea

CHECK PROOF FOR CITY OF CHELSEA

Weekly

BANK CODE: GEN CHECK DATE: 09/23/2020 INVOICE PAY DATE FROM 09/23/2020 TO 09/23/2020

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
09/23/2020	GEN	00000010047 (E) 235		CITY OF CHELSEA	21,092.42	0.00	21,092.42	1

Num Checks: 1 Num Stubs: 0 Num Invoices: 1 Total Amount: 21,092.42

09/23/2020 12:26 PM

User: RKapolka

DB: Chelsea

CHECK PROOF FOR CITY OF CHELSEA

BANK CODE: GEN CHECK DATE: 09/24/2020 INVOICE PAY DATE FROM 09/23/2020 TO 09/23/2020

Weekly Page: 1/1

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
09/24/2020	GEN	00000010048(A)	1109	ALERUS FINANCIAL	13,435.50	0.00	13,435.50	1
09/24/2020	GEN	00000010049(A)	1109	ALERUS FINANCIAL	3,128.27	0.00	3,128.27	1
09/24/2020	GEN	00000010050(A)	1111	ICMA	710.90	0.00	710.90	1
09/24/2020	GEN	00000010051(A)	675	ICMA	5,938.67	0.00	5,938.67	1
09/24/2020	GEN	00000010052(A)	134	MICHIGAN PUBLIC POWER AGENCY	57,485.15	0.00	57,485.15	1
09/24/2020	GEN	00000010053(A)	961	POLICE OFFICERS ASSOCIATION OF MI	573.36	0.00	573.36	1
09/24/2020	GEN	00000010054(A)	179	TEAMSTERS LOCAL 214	875.00	0.00	875.00	1
09/24/2020	GEN	00000010055(A)	688	THIN BLUE LINE OF MICHIGAN	10.00	0.00	10.00	1

Num Checks: 8

Num Stubs: 0

Num Invoices: 8

Total Amount: 82,156.85

09/18/2020 09:08 AM
User: RKapolka
DB: Chelsea

CHECK PROOF FOR CITY OF CHELSEA

weekly

BANK CODE: GEN CHECK DATE: 09/18/2020 INVOICE PAY DATE FROM 09/18/2020 TO 09/18/2020

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
09/18/2020	GEN	00000097992	241	ABSOLUTE TITLE	5,000.00	0.00	5,000.00	1

Num Checks: 1 Num Stubs: 0 Num Invoices: 1 Total Amount: 5,000.00